

#### JUNE 26 2015 BOARD OF DIRECTORS MEETING AGENDA

Friday, June 26, 2015 Location: Alana's Cafe Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

#### **OLD BUSINESS:**

- Debunking
- Resolution for rotation of officers and directors.
- Report on Car Raffle

#### **NEW BUSINESS:**

If any, to be brought up at meeting

#### **CALENDAR:**

**BOARD DATES/MEETING LOCATION** 



## **May Board of Directors Meeting Minutes**

Present: Barbara Bonilla, Susan Howell, Carlos Bolanos, John McAfee, Deana

Dooley, Scott Schwartz, John Lowe, Roland Haga, Steve Wagstaffe

**Absent:** Jeff Hayden,

Guests: Bill Conklin, Beverly May Called to order at 8:35 am

#### **CONSENT AGENDA:**

• <u>Attendance Discussion</u> – Carlos will follow up with John Spicer. Karen Kruger has resigned from the club. Joe Lucero remains on leave of absence. Susan Howell transferring to Peninsula Sunrise following the May Board meeting. Steve Webb to resign at the end of June.

Consent Agenda unanimously approved (motion McAfee, second Bolanos).

#### **COMMITTEE REPORTS:**

#### OLD BUSINESS:

- Car Raffle On track; awaiting tickets.
- Don't drink the water event raised \$10K; half for water project, half earmarked for KIVA. \$8500 received to date; \$1500 receivables (sponsors' credit cards needing the security code). . . .
- Jim Newell's anniversary April 1st, asked to defer celebration into May

#### **NEW BUSINESS:**

- Discussion of budget; last minute spending discouraged. \$2,000 refund forthcoming from the city for Farmers' Market.
- Membership: spent \$391 this year. Seeking board approval to allocate \$750 for each team toward membership drive. No motion necessary, as spending within existing membership budget.
- 5150 District Conference 5/1-5/3 at Disneyland. RYLA can now be included in District Grants.
- California AG sent letter regarding RRF-1, given 501(c)(4) status. Jim Newell sent letter explaining we do not hold funds (they go to foundation).





#### BOARD OF DIRECTORS MEETING AGENDA

Location: Alana's Cafe

Redwood City

Date: Friday, August 29th Start: 8:30AM

#### **CONSENT AGENDA** (including June and July as no quorum for July meeting):

Agenda Minutes Treasurer's Report Secretary's Report

#### **COMMITTEE REPORTS:**

Membership Presentation: Joe Lucero (15 minutes)

#### **OLD BUSINESS:**

Badges: John McAfee

#### **NEW BUSINESS:**

Rotary Club Foundation Sharing Approval (Facebook, website,etc.): Susan Howell Car Raffle Charity: Carlos Bolanos

#### **CALENDAR:**

BOARD DATES/MEETING LOCATION

Friday, September 26th
Friday, October 24th (one week early Halloween)
November 21st (one week early Thanksgiving)
December DARK
January 30th
February 27th
March 27th
April 24th
May 29th
June 26th (Crossover meeting)



#### SEPTEMBER 2014 BOARD OF DIRECTORS MEETING AGENDA

Friday, September 26, 2014 Location: Alana's Cafe

Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

OLD BUSINESS: Car raffle. Process to add/remove charities, generate revenue for club.

#### **NEW BUSINESS:**

#### **CALENDAR:**

**BOARD DATES/MEETING LOCATION** 

Friday, October 24th (one week early Halloween)
November 21st (one week early Thanksgiving)
December DARK
January 30th
February 27th
March 27th
April 24th
May 29th
June 26th (Crossover meeting)



## **August 29, 2014 Board of Directors Meeting Minutes**

Present: Barbara Bonilla, John McAfee, Jeff Hayden, Roland Haga, Susan Howell, Deana Dooley, Karen Kruger, John Lowe, Carlos Bolanos.

**Absent:** Scott Schwartz, Bill Nicolet, Steve Wagstaffe

Called to order at 8:35 am

#### **COMMITTEE REPORTS:**

Membership Presentation: Joe Lucero. Revisited idea of corporate/group membership, funding membership committee to reach out to members with excessive absences, "missed you" cards. Board to digest what Joe presented, reexamine budget.

#### **OLD BUSINESS:**

Badges: John McAfee presents options. Board votes to purchase new badges similar to our current Paul Harris badges, new box to hold them.

#### **NEW BUSINESS:**

- \*Rotary Club Foundation Sharing Approval (Facebook, website,etc.): Susan Howell. Approved framework for information sharing.
- \*Car Raffle Charity: Carlos Bolanos. Board to review next month.
- \*President-elect conference budget. Motion to increase budget (Bolanos) from \$2,500 to \$4,000. Passed unanimously.
- \*New Member: Proposed member: Henry Gaw. Passed with Lowe, Howell and Dooley abstaining. Upon receiving biographical data, Hayden to circulate 7 day note to the club.

No Executive Session.

Adjourned at 9:31 am



#### OCTOBER 2014 BOARD OF DIRECTORS MEETING AGENDA

Friday, October 24, 2014 Location: Alana's Cafe Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

**OLD BUSINESS:** 

**NEW BUSINESS:** 

Members seeking leave.

#### **CALENDAR:**

**BOARD DATES/MEETING LOCATION** 

November 21st (one week early Thanksgiving)
December DARK
January 30th
February 27th
March 27th
April 24th
May 29th
June 26th (Crossover meeting)



#### September Board of Directors Meeting

#### Minutes

Present: Barbara Bonilla, John McAfee, Jeff Hayden, Susan Howell,

Carlos Bolano, Karen Kruger, John Lowe, Steve Wagstaffe

**Absent:** Scott Schwartz, Deana Dooley, Roland Haga

Called to order at 8:37 am

**CONSENT AGENDA:** approved

#### **COMMITTEE REPORTS:**

**Membership.** Joe Lucero submitted a plan for the money budgeted in August. Concerns raised re: Leadership school and PRLS.

#### **OLD BUSINESS:**

Car Raffle: Susan Howell presents. Difficulty getting Foundation folks together. Some sponsors dropping off, will seek new ones. Car raffle Committee meeting to be called rapidly.

#### **NEW BUSINESS:**

**Attendance.** Noting that neither District 5150 nor RI does anything with attendance, Barbara led discussion exploring whether a change of approach re: lack of 50% attendance leads to termination and what best encourages retention. Susan to follow up with Aaron, Amber & Carolina. No changes in rule now; but, Susan will review to see that club is following through on required Club action following absences.

#### Membership.

No Executive Session.

Adjourned at 9:31 am



#### NOVEMBER-DECEMBER 2014 BOARD OF DIRECTORS MEETING AGENDA

Friday, December 5, 2014 Location: Alana's Cafe Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

#### **OLD BUSINESS:**

Social Media Policy
Oversight safeguards re: mandatory filings and other forms.
Leave of Absence
Joe Lucero

#### **NEW BUSINESS:**

Rotary Club Foundation

#### **CALENDAR:**

BOARD DATES/MEETING LOCATION

December DARK
January 30th
February 27th
March 27th
April 24th
May 29th
June 26th (Crossover meeting)



#### **October Board of Directors Meeting**

#### **Minutes**

Present: Barbara Bonilla, Jeff Hayden, Susan Howell, Carlos Bolanos, Deana

Dooley, Roland Haga, John Lowe

Absent: Scott Schwartz, Karen Kruger, Steve Wagstaffe, John McAfee, Carol Ebner

Called to order at 8:36 am

**CONSENT AGENDA:** approved

**COMMITTEE REPORTS:** 

#### **OLD BUSINESS:**

Car Raffle: Susan Howell presents. Nothing new to report.

#### **NEW BUSINESS:**

**Barbara Bonilla** submitted a proposed Social Media Policy for the Board to review for next meeting.

**Membership. Members seeking leave.** Aaron Johnson and Joe Lucero seeking to go on a leave of absence. Both have offered to bring dues current. Board agrees to approve both leaves, subject to bringing dues current.

**Attendance**: Follow up on Carolina and Amber with emails.

**Christmas Party. December 9, starting at 6:30.** Carlos to inquire about use of DSA building. Barbara to get budget going, inquire of caterers (Mario, Carlos, Dave Hymans).

**Laptop.** Board defers purchase of laptop for Treasurer's use.

**Non-Profit status.** Filing Information (registry of Charitable Trusts) with Secretary of State seriously delinquent. Board to review at next filing.

No Executive Session.

Adjourned at 9:25 am



#### JANUARY 2015 BOARD OF DIRECTORS MEETING AGENDA

Friday, January 30, 3015 Location: Alana's Cafe Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

#### FOUNDATION FINANCIAL REPORT

#### **OLD BUSINESS:**

Relationship Between Foundation and Club

#### **NEW BUSINESS:**

#### **CALENDAR:**

**BOARD DATES/MEETING LOCATION** 

February 27th
March 27th
April 24th
May 29th
June 26th (Crossover meeting)



#### **November/December Board of Directors Meeting**

#### **Minutes**

Present: Barbara Bonilla, Jeff Hayden, Susan Howell, Carlos Bolanos, Deana

Dooley, Roland Haga, John Lowe, John McAfee, Scott Schwartz

Absent: Karen Kruger, Steve Wagstaffe, , Carol Ebner

Called to order at 8:36 am

**CONSENT AGENDA:** approved

**COMMITTEE REPORTS:** 

#### **OLD BUSINESS:**

Board approves the Social Media policy.

Internal Revenue Service imposes \$50 penalty for failure to file Statement of Information.

#### **NEW BUSINESS:**

**Membership. Board terminates three members for nonattendance:** Aaron Johnson, Amber Harris and Carolina Curlionis; Board approves request of Joe Lucero for a leave of absence.

Christmas Party. December 9, at 6:30, DSA building.

No Executive Session.

Adjourned at 9:15 am

#### Attendance Roster

Dec-14

Number of Reg Meetings 3

Number of Reg Meetings	3											C 844h
<u>Name</u>	12/2/14	12/9/14	12/16/14		Program	Foundation	Board	Tot	als	Mtgs	Monthly Percentage	6 Month Percentage
Anisman, Melvin									0	3	0%	16%
Bergler, Bill	1	1	1						3	3	100%	49%
Boicelli, Stefanie									0	3	0%	#REF!
Boland, Robert		1							1	3	33%	32%
Bolanos, Carlos		1	1				1		3	3	100%	72%
Bonilla, Barbara	1	1	1				1		4	3	100%	100%
Butts, Halleck	1		1						2	3	67%	52%
Conklin, William	1	1							2	3	67%	72%
Cooper Higday, Judith		1							1	3	33%	32%
Dooley, Deanna	1	1	1				1		4	3	100%	77%
Ebner, Carol									0	3	0%	0%
Foust, Rosanne			1						1	3	33%	28%
Gaw, Henry	1		1									
Gamez, JR		1							1	3	33%	32%
Giari, Michael			1						1	3	33%	44%
Gibson, Don	1	1	1						3	3	100%	56%
Hack, Donald	1	1							2	3	67%	36%
Haga, Roland	1	1	1				1		4	3	100%	68%
Hayden, Jeffrey		1	1				1		3	3	100%	84%
Hodgson, Peter									0	3	0%	20%
Howell, Susan	1	1	1.1						3.1	3	100%	95%
Ledezma, Lilia		1	1						2	3	67%	52%
Liebengood, Pete	1	1	1						3	3	100%	52%
Lowe, John	1	1	1				1		4	3	100%	88%
Lucero, Joseph									0	0	#DIV/0!	44%
May, Beverly		1	1						2	3	67%	52%
McAfee, John	1	1	1				1		4	3	100%	88%
Mulholland, Dan		1							1	3	33%	40%
Newell, James									0	3	0%	44%
Nicolet, William	1	1							2	3	67%	61%
Nielsen, Glenn		1	1						2	3	67%	24%
Raddavero, Mario		1							1	3	33%	8%
Rankin, Corrin		1	1						2	3	67%	56%
Schmidt, Linda	1		1						2	3	67%	64%
Sheperd, Brad	1		1						2	3	67%	68%
Schwartz, Scott							1		1	3	33%	32%
Spicer, John									0	3	0%	20%
Strathdee, Frederick	1		1						2	3	67%	64%
Taleghani, Barry	1	1							2	3	67%	44%
Wagstaffe, Steve	1	1	1	1.1					4.1	3	100%	68%
Webb, Steve	<u> </u>	1	<u> </u>						1	3	33%	28%
	19	26	23.1	1.1	0	0	8	0	75.2	-	#DIV/0!	

LEGEND:
1 = Present
1.1 =Make-Up with Food credit
1 = Make-Up Rule of 85 Active Regular Active 55% #REF!

Totals #DIV/0!

Honorary Carpenter, Rod Delfs, Tom Doss, Robert Hughes, Virginia Parcell, Frank Piccione, Paul Young, Paul

12/2/14	12/9/14	12/16/14	1/0/00	Program	Foundation	Board	Totals	Mtgs	Percentage
							0	3	0%
							0	3	0%
							0	3	0%
							0	3	0%
							0	3	0%
							0	3	0%
							٥	2	0%

#### Attendance Roster

Jan-15 Number of Reg Meetings

Number of Reg Meetings	4												
Name	1/6/15	1/13/15	1/20/15	1/27/15		Program	Foundation	Board		Totals	Mtgs	Monthly Percentage	6 Month Percentage
Anisman, Melvin										0	4	0%	0%
Bergler, Bill		1	1	1						3	4	75%	75%
Boland, Robert	1	1		1						3	4	75%	75%
Bolanos, Carlos	1	1								2	4	50%	50%
Bonilla, Barbara	1	1		1						3	4	75%	75%
Butts, Halleck	1	1	1	1						4	4	100%	100%
Conklin, William		1	1		1		1			4	4	100%	100%
Cooper Higday, Judith			1	1						2	4	50%	50%
Curlionis, Carolina										0	4	0%	0%
Dooley, Deanna	1	1	1	1						4	4	100%	100%
Ebner, Carol										0	4	0%	0%
Foust, Rosanne			1	1						2	4	50%	50%
Gamez, JR										0	4	0%	0%
Gaw, Henry		1	1	1									
Giari, Michael	1		1							2	4	50%	50%
Gibson, Don				1						1	4	25%	25%
Hack, Donald	1	1	1							3	4	75%	75%
Haga, Roland	1	1	1	1	1					5	4	100%	125%
Hayden, Jeffrey	1			1						2	4	50%	50%
Hodgson, Peter										0	4	0%	0%
Howell, Susan		1	1	1.1			1			4.1	4	100%	103%
Krueger, Karen	1									1	4	25%	25%
Ledezma, Lilia	1			1						2	4	50%	50%
Liebengood, Pete		1	1	1						3	4	75%	75%
Lowe, John	1	1	1	1						4	4	100%	100%
Lucero, Joseph										0	0	#DIV/0!	0%
May, Beverly			1	1						2	4	50%	50%
McAfee, John	1	1	1	1			1			5	4	100%	125%
Mulholland, Dan		1								1	4	25%	25%
Newell, James	1	1	1	1						4	4	100%	100%
Nicolet, William		1	1	1						3	4	75%	75%
Nielsen, Glenn	1	1	1	1						4	4	100%	100%
Raddavero, Mario										0	4	0%	0%
Rankin, Corrin	1			1						2	4	50%	50%
Schmidt, Linda	1			1						2	4	50%	50%
Sheperd, Brad										0	4	0%	0%
Schwartz, Scott	1	1		1						3	4	75%	75%
Spicer, John	1									1	4	25%	25%
Strathdee, Frederick	1	1		1						3	4	75%	75%
Taleghani, Barry	1	1		1						3	4	75%	75%
Wagstaffe, Steve	1									1	4	25%	25%
Webb, Steve		1								1	4	25%	4%
	22	22	18	25.1	2	0	3	0	0	89.1		#DIV/0!	

LEGEND:
1 = Present
1.1 = Make-Up with Food credit
1 = Make-Up

Honorary Carpenter, Rod Delfs, Tom Doss, Robert Hughes, Virginia Parcell, Frank Piccione, Paul Young, Paul

1/6/15	1/13/15	1/20/15	1/27/15	1/0/00	Program	Foundation	Board	Totals	Mtgs	Percentage
								0	4	0%
								0	4	0%
								0	4	0%
								0	4	0%
								0	4	0%
								0	4	0%
	1							1	1	25%

Rule of 85 Active Regular Active

Totals

64% #REF! #DIV/0!

# Management Report

Rotary Club of Redwood City For the period ended January 31, 2015



Prepared on January 28, 2015

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## **Profit And Loss**

January 2015

	TOTAL
INCOME	
4100 Club Income	
4120 Weekly Marble Raffle	81.00
Total 4100 Club Income	81.00
4200 Food Income	
4205 Quarterly Meal Receipts	4,125.00
4210 Visitor Meal Receipts	60.00
Total 4200 Food Income	4,185.00
4300 Monies due Others	
4335 TRF - Polio Plus Contributions	20.49
Total 4300 Monies due Others	20.49
Services	-150.00
Unapplied Cash Payment Income	-950.00
Total Income	3,186.49
GROSS PROFIT	3,186.49
EXPENSES	
8100 Club Expense	
8110 Dues-Rotary International	1,398.00
8170 Website Fees - Dreamhost	29.75
8185 Bank Charges - Wells	3.00
8192 Bank Charges - Quickbooks	25.05
8193 QBO Monthly Software Fee	26.95
Total 8100 Club Expense	1,482.75
8200 Food Expense	
8205 Weekly Meal Expense	1,648.58
Total 8200 Food Expense	1,648.58
8300 Monies paid Others	
8335 RCRT - Scholarships	40.00
8340 TRF - Polio Plus Contributions	153.68
Total 8300 Monies paid Others	193.68
Total Expenses	3,325.01
NET OPERATING INCOME	-138.52
NET INCOME	\$ -138.52

## **Balance Sheet**

As of January 31, 2015

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Bank Accounts	
1010 Wells Fargo Checking	18,630.74
1020 Paypal	0.00
Total 1000 Bank Accounts	18,630.74
Total Bank Accounts	18,630.74
Other current assets	
12000 Undeposited Funds	632.49
Total Other current assets	632.49
Total Current Assets	19,263.23
TOTAL ASSETS	\$19,263.23
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
32000 Retained Earnings	-4,791.05
Opening Balance Equity	26,197.62
Net Income	-2,143.34
Total Equity	19,263.23
TOTAL LIABILITIES AND EQUITY	\$19,263.23



#### FEBRUARY 2015 BOARD OF DIRECTORS MEETING AGENDA

Friday, February 27, 2015 Location: Alana's Cafe

Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

**OLD BUSINESS:** 

Car raffle

Status of fundraiser event for Uganda well

#### **NEW BUSINESS:**

#### **CALENDAR:**

BOARD DATES/MEETING LOCATION

March 27th April 24th May 29th June 26th (Crossover meeting)

DISTRICT 5150 DISTRICT ASSEMBLY March 21st



#### **January Board of Directors Meeting**

#### **Minutes**

Present: Barbara Bonilla, Jeff Hayden, Susan Howell, Carlos Bolanos, Deana

Dooley, Roland Haga, John Lowe, John McAfee, Steve Wagstaffe

**Absent:** Scott Schwartz, Karen Kruger, Carol Ebner

Called to order at 8:35 am

**CONSENT AGENDA:** approved

**COMMITTEE REPORTS:** 

#### **OLD BUSINESS:**

Attendance: Hayden suggests email blast to remind committee chairs to report (and hence credit program) attendance

Discussion of Relationship between Club and Foundation Boards; centers on mutual cooperation. Club Members belong to both Club and Foundation. IRS regs. allow few (2) overlapping board members . . . .

Car Raffle: Susan Howell presents. Two large (\$500) sponsors thus far; still need to raise \$1035 before tickets can be printed.

#### **NEW BUSINESS:**

International Committee holding fundraiser, working together with Foster City Rotary, to benefit a well in Uganda. Presidents of two clubs to meet, set up.

No Executive Session.

Adjourned at 9:31 am

#### **Attendance Roster**

Feb-15

Number of Reg Meetings 4

Name	2/3/15	2/10/15	2/17/15	2/24/15		Program	Foundation	Board		Totals	Mtgs	Monthly Percentage	6 Month Percentage
Anisman, Melvin			1							1	4	25%	25%
Bergler, Bill	1	1								2	4	50%	25%
Boland, Robert										0	4	0%	0%
Bolanos, Carlos	1		1			4.3				6.3	4	100%	79%
Bonilla, Barbara	1	1	1			5.3				8.3	4	100%	104%
Butts, Halleck	1	1	1							3	4	75%	38%
Conklin, William	1	1	1							3	4	75%	38%
Cooper Higday, Judith										0	4	0%	0%
Dooley, Deanna	1	1	1							3	4	75%	38%
Foust, Rosanne	1									1	4	25%	13%
Gamez, JR		1	1							2	4	50%	25%
Gaw, Henry	1	1								0	4	0%	
Giari, Michael	1	1	1							3	4	75%	38%
Gibson, Don	1	1	1			5.3				8.3	4	100%	104%
Hack, Donald		1	1							2	4	50%	25%
Haga, Roland	1	1	1							3	4	75%	38%
Hayden, Jeffrey	1	1	1							3	4	75%	38%
Hodgson, Peter										0	4	0%	0%
Howell, Susan										0	4	0%	0%
Krueger, Karen										0	4	0%	0%
Ledezma, Lilia	1		1							2	4	50%	25%
Liebengood, Pete	1	1	1							3	4	75%	38%
Lowe, John	1	1								2	4	50%	25%
Lucero, Joseph										0	4	0%	0%
May, Beverly	1	1								2	4	50%	25%
McAfee, John	1	1								2	4	50%	25%
Mulholland, Dan		1	1							2	4	50%	25%
Newell, James		1	1							2	4	50%	25%
Nicolet, William	1	1	1							3	4	75%	38%
Nielsen, Glenn	1	1	1							3	4	75%	38%
Raddavero, Mario										0	4	0%	0%
Rankin, Corrin						5.3				5.3	4	100%	66%
Schmidt, Linda		1	1							2	4	50%	25%
Sheperd, Brad										0	4	0%	0%
Schwartz, Scott	1	1	1			5.3				8.3	4	100%	104%
Spicer, John			1							1	4	25%	13%
Strathdee, Frederick	1	1	1							3	4	75%	38%
Taleghani, Barry		1	1							2	4	50%	25%
Wagstaffe, Steve	1	1	1							3	4	75%	38%
Webb, Steve										0	4	0%	0%
	22	25	23	0	0	25.5	0	0	0	94.5		43%	<u></u>

LEGEND:

1 = Present

1.1 =Make-Up with Food credit 1 = Make-Up

Young, Paul

Rule of 85 Active	46%
Regular Active	#REF!

Totals

43%

Honorary	2/3/15	2/10/15	2/17/15	2/24/15	1/0/00	Program	Foundation	Board	Totals	Mtgs	Percentage
Carpenter, Rod									0	4	0%
Delfs, Tom									0	4	0%
Doss, Robert									0	4	0%
Hughes, Virginia									0	4	0%
Parcell, Frank									0	4	0%
Piccione, Paul									0	4	0%

Date: February 19, 2015 at 11:41 AM

To: Jeff Hayden laptoplg@mac.com, Jeff Hayden hayden@yourcriminaldefender.com

#### ВВ

#### Make Ups

#### Membership Meeting x2

Barbara Bonilla Carlos Bolanos (1) Scott Schwartz Don Glbson Corrin Rankin

#### Fundraiser Meeting/ Well

Don Gibson (3)

Scott Schwartz (3)

Barbara Bonilla (3)

Lilia Ledemza (2)

Corrin Rankin (1)

Glen Nielson (1)

Carlos Bolanos (1)

Let me know if you need dates and I can look them up.

**Thanks** 

В

# Management Report

Rotary Club of Redwood City For the period ended February 25, 2015



Prepared on February 25, 2015

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## Profit and Loss

January 1 - February 25, 2015

	TOTAL
INCOME	
4100 Club Income	
4115 Membership Dues	19.41
4120 Weekly Marble Raffle	273.00
4125 Miscellaneous	25.00
Total 4100 Club Income	317.41
4200 Food Income	
4205 Quarterly Meal Receipts	5,460.59
4210 Visitor Meal Receipts	145.00
4220 Installation Event	-30.00
Total 4200 Food Income	5,575.59
4300 Monies due Others	
4335 TRF - Polio Plus Contributions	38.67
Total 4300 Monies due Others	38.67
Unapplied Cash Payment Income	-937.50
Total Income	4,994.17
GROSS PROFIT	4,994.17
EXPENSES	
8100 Club Expense	
8110 Dues-Rotary International	1,398.00
8120 RI Convention	65.00
8130 District PRLS Classes	50.00
8145 Supplies & Promo Items	25.18
8170 Website Fees - Dreamhost	29.75
8185 Bank Charges - Wells	18.00
8192 Bank Charges - Quickbooks	30.40
8193 QBO Monthly Software Fee	53.90
Total 8100 Club Expense	1,670.23
8200 Food Expense	
8205 Weekly Meal Expense	3,717.35
8215 Holiday or Special Event	57.88
Total 8200 Food Expense	3,775.23
8300 Monies paid Others	
8335 RCRT - Scholarships	40.00

	TOTAL
8340 TRF - Polio Plus Contributions	153.68
Total 8300 Monies paid Others	193.68
Total Expenses	5,639.14
NET OPERATING INCOME	-644.97
NET INCOME	\$ -644.97

### **Balance Sheet**

As of February 25, 2015

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Bank Accounts	
1010 Wells Fargo Checking	18,606.78
1020 Paypal	0.00
Total 1000 Bank Accounts	18,606.78
Total Bank Accounts	18,606.78
Other current assets	
12000 Undeposited Funds	150.00
Total Other current assets	150.00
Total Current Assets	18,756.78
TOTAL ASSETS	\$18,756.78
IABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
32000 Retained Earnings	-4,791.05
Opening Balance Equity	26,197.62
Net Income	-2,649.79
Total Equity	18,756.78
TOTAL LIABILITIES AND EQUITY	\$18,756.78

# Rotary Club of Redwood City A/R AGING SUMMARY

As of February 25, 2015

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Boland, Robert		150.00				\$150.00
Conklin, William		150.00				\$150.00
Hayden, Jeffrey		150.00				\$150.00
Lowe, John		-12.50				\$ -12.50
Mulholland, Dan		150.00				\$150.00
Raddavero, Mario		150.00			300.00	\$450.00
Reyna, Alex	487.50					\$487.50
TOTAL	\$487.50	\$737.50	\$0.00	\$0.00	\$300.00	\$1,525.00

Wednesday, Feb 25, 2015 12:06:09 PM PST GMT-8

# Management Report

Rotary Club of Redwood City For the period ended February 28, 2015



Prepared on February 25, 2015

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### Profit and Loss

February 2015

	TOTAL
INCOME	
4100 Club Income	
4115 Membership Dues	19.41
4120 Weekly Marble Raffle	192.00
4125 Miscellaneous	25.00
Total 4100 Club Income	236.41
4200 Food Income	
4205 Quarterly Meal Receipts	1,198.09
4210 Visitor Meal Receipts	85.00
4220 Installation Event	-30.00
Total 4200 Food Income	1,253.09
4300 Monies due Others	
4335 TRF - Polio Plus Contributions	18.18
Total 4300 Monies due Others	18.18
Total Income	1,507.68
GROSS PROFIT	1,507.68
EXPENSES	
8100 Club Expense	
8120 RI Convention	65.00
8130 District PRLS Classes	50.00
8145 Supplies & Promo Items	25.18
8185 Bank Charges - Wells	3.00
8192 Bank Charges - Quickbooks	5.35
8193 QBO Monthly Software Fee	26.95
Total 8100 Club Expense	175.48
8200 Food Expense	
8205 Weekly Meal Expense	1,648.12
8215 Holiday or Special Event	57.88
Total 8200 Food Expense	1,706.00
Total Expenses	1,881.48
NET OPERATING INCOME	-373.80
NET INCOME	\$ -373.80

### **Balance Sheet**

As of February 28, 2015

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Bank Accounts	
1010 Wells Fargo Checking	18,606.78
1020 Paypal	0.00
Total 1000 Bank Accounts	18,606.78
Total Bank Accounts	18,606.78
Other current assets	
12000 Undeposited Funds	150.00
Total Other current assets	150.00
Total Current Assets	18,756.78
TOTAL ASSETS	\$18,756.78
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
32000 Retained Earnings	-4,791.05
Opening Balance Equity	26,197.62
Net Income	-2,649.79
Total Equity	18,756.78
TOTAL LIABILITIES AND EQUITY	\$18,756.78

# DISTRICT 5150 ASSEMBLY

## Rotary

# Take your club to the next level at the District Training Assembly

**District Governor Elect Leah Lambrecht** invites you to join your fellow Rotarians as we prepare incoming club officers, committee chairs and future club officers for their year in office.



## Saturday, March 21st, 2015

Registration & Breakfast snacks 7:30am
Assembly & Lunch 8:00am - 1:30pm
Youth Protection Training 1:30pm to 2:30pm
Redwood High School - 395 Doherty Drive, Larkspur, CA

The program begins with the Call to Order by DGE Leah, and the Opening Plenary Session, featuring inspirational thoughts and music, along with the introduction of the 2015-2016 Rotary club presidents and assistant governors. The new International and District themes will be announced, along with a moving keynote address by Rotary Peace Fellow Muyatwa Sitali from Zambia.

Breakout sessions on the following topics will engage and inspire us all:

Presidents Elect • Presidents Elect Nominee • Secretaries
Treasurers • The Rotary Foundation • World Community Service & Grants
Public Image • Social Media • Membership Attraction • Membership Recruitment
Programs (Community, Vocational, Youth Service) • Peace

## REGISTER NOW at <a href="https://www.Rotary5150.org">www.Rotary5150.org</a>

Your club will be billed for your registration



#### MARCH 2015 Board of Directors Meeting Agenda

Friday, March 27, 2015 Location: Alana's Cafe Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

**OLD BUSINESS:** 

Car raffle

Club Assembly

#### **NEW BUSINESS:**

Rotary International Convention - McAfee

Proposal for Food Services – Hayden

#### **CALENDAR:**

BOARD DATES/MEETING LOCATION

April 24th May 29th June 26th (Crossover meeting)



#### **February Board of Directors Meeting**

#### Minutes

Present: Barbara Bonilla, Susan Howell, Carlos Bolanos, Roland Haga, John

McAfee, Steve Wagstaffe, Deana Dooley

**Absent:** Scott Schwartz, Carol Ebner, Jeff Hayden, John Lowe

Called to order at 8:40 am

#### **CONSENT AGENDA:**

- Attendance Discussion Concern about Mario and Brad. Barbara will reach out to invite them back.
- <u>A/R</u>
- Alex Reyna still wanting to join. Needs to go through the Wells Fargo Corporate ladder to get completed.

Consent Agenda then unanimously approved

#### **COMMITTEE REPORTS:**

#### **OLD BUSINESS:**

- Car Raffle we have enough sponsors now and Bill will get the tickets printed.
- International Committee Fundraiser (Tequila) Barbara found a person on the ground in Uganda who is verifying the validity of the well and its need. Have over 100 tickets sold for fundraiser and hoping to raise \$5000 at event.

#### **NEW BUSINESS:**

- Club Assembly all incoming officers should attend the assembly on 3/21 in Marin. Club will be billed for each participant who signs up – even if they flake.
- Karen Krueger has resigned the club and needs to be removed from the board. Vote Approved to remove her. Barbara is going to consider who would be good candidates to fill the vacancy.
- Foundation/Club Board relationship recommendation from the foundation is to create a funding committee (name TBD) that will be

comprised of 1 Club Board Member, 1Foundation Board Member (who serves as chair), and 3 club members at large. They will receive written requests that identify the area of service a particular expense is for along with other information (to be developed). They then approve, modify, or reject the request. This puts structure around project funding and clarifies the goals, aims and outcomes of different funding requests and makes sure that requests do not violate club or foundation by-laws.

Adjourned at 9:31 am



#### APRIL 2015 BOARD OF DIRECTORS MEETING AGENDA

Friday, April 24, 2015 Location: Alana's Cafe Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

**OLD BUSINESS:** 

Car raffle

#### **NEW BUSINESS:**

If any, to be brought up at meeting

#### **CALENDAR:**

**BOARD DATES/MEETING LOCATION** 

May 29th June 26th (Crossover meeting)



#### **March Board of Directors Meeting**

#### **Minutes**

Present: Barbara Bonilla, Susan Howell, Carlos Bolanos, John McAfee, Steve Wagstaffe, Deana Dooley, Beverly May, Scott Schwartz, Jeff Hayden, John Lowe Absent: Roland Haga

Called to order at 8:40 am

#### **CONSENT AGENDA:**

- Attendance Discussion Mario assures he intends to return
- A/R adjusted. Capt. Mulholland is paid in full

Consent Agenda unanimously approved

#### **COMMITTEE REPORTS:**

#### **OLD BUSINESS:**

- Car Raffle tickets printed; being perforated and numbered. All on track.
- International Committee Fundraiser (Tequila) successful. Raised double the target – approx. \$10.5 K.
- Scholarship deadline April 9
- District Assembly 5 attended; Projects include Peace concert, Water, Law Enforcement.
- 5150 District Conference 5/1-5/3 at Disneyland. RYLA can now be included in District Grants.

#### **NEW BUSINESS:**

- Rotary International Convention. Costs to attend higher than budget. Budget adjusted up to \$3,000.
- Member Jim Newell approaching 50<sup>th</sup> Anniversary with the club.

Adjourned at 9:16 am



#### May 2015 Board of Directors Meeting Agenda

Friday, May 29, 2015 Location: Alana's Cafe Start: 8:30 A.M. Redwood City

#### **CONSENT AGENDA:**

Agenda Minutes Treasurer's Report Secretary's Report

**COMMITTEE REPORTS: Reports given at club meeting** 

#### **OLD BUSINESS:**

- Discussion of budget, if any
- Report re: 5150 District Conference 5/1-5/3 at Disneyland. RYLA can now be included in District Grants.
- Status re: California AG sent letter regarding RRF-1.
- Report on Car Raffle
- Report on Jim Newell anniversary lunch
- Resolution to replace Board members leaving the club with current members

#### **NEW BUSINESS:**

If any, to be brought up at meeting

#### CALENDAR:

BOARD DATES/MEETING LOCATION

June 23rd (Debunking)

June 26th (Crossover meeting)



## **April Board of Directors Meeting Minutes**

Present: Barbara Bonilla, Susan Howell, Carlos Bolanos, John McAfee, Deana

Dooley, Scott Schwartz, Jeff Hayden, John Lowe, Roland Haga

**Absent:** Steve Wagstaffe

Guests: Bill Conklin, Beverly May Called to order at 8:35 am

#### **CONSENT AGENDA:**

• <u>Attendance Discussion</u> – Carlos will follow up with John Spicer. Karen Kruger has resigned from the club. Joe Lucero remains on leave of absence. Susan Howell transferring to Peninsula Sunrise following the May Board meeting. Steve Webb to resign at the end of June.

Consent Agenda unanimously approved (motion McAfee, second Bolanos).

#### **COMMITTEE REPORTS:**

#### OLD BUSINESS:

- Car Raffle On track; awaiting tickets.
- Don't drink the water event raised \$10K; half for water project, half earmarked for KIVA. \$8500 received to date; \$1500 receivables (sponsors' credit cards needing the security code). . . .
- Jim Newell's anniversary April 1st, asked to defer celebration into May

#### **NEW BUSINESS:**

- Discussion of budget; last minute spending discouraged. \$2,000 refund forthcoming from the city for Farmers' Market.
- Membership: spent \$391 this year. Seeking board approval to allocate \$750 for each team toward membership drive. No motion necessary, as spending within existing membership budget.
- 5150 District Conference 5/1-5/3 at Disneyland. RYLA can now be included in District Grants.
- California AG sent letter regarding RRF-1, given 501(c)(4) status. Jim Newell sent letter explaining we do not hold funds (they go to foundation).